

Summary of the Welfare Committee Meeting

No. 1/2025

Thursday, March 20, 2025

Meeting Participants

1.	Pattamasiri	Jaetiyasuwan	Welfare Committee of Osotspa Public Company Limited
2.	Patcharee	Pongsombut	Welfare Committee of Osotspa Public Company Limited
3.	Chanita	Deethai	Welfare Committee of Osotspa Public Company Limited
4.	Piradee	Sirivejabandhu	Welfare Committee of Osotspa Beverage Public Company Limited
5.	Payuth	Sa-ngounnam	Welfare Committee of Osotspa Beverage Public Company Limited
6.	Kulthida	Sukaram	Welfare Committee of Osotspa Beverage Public Company Limited
7.	Watcharin	Korkasamkun	Welfare Committee of Osotspa Beverage Public Company Limited
8.	Thanachaporn	Nakwaree	Welfare Committee of Osotspa Beverage Public Company Limited
9.	Udom	Singto	Welfare Committee of Osotspa Beverage Public Company Limited
10.	Worrapat	Nilrat	Welfare Committee of Osotspa Innovation Center Company Limited

Meeting Participants

1.	Piyanat	Sritan	Employee Relations Lead
2.	Manthana	Ninlaphat	Executive - Osotspa Club
3.	Rattanaorn	Khomkhajorn	Employee Relations Executive/ Meeting Minutes Taker

The meeting was called to order at 3:00 PM.

Agenda 1. Matters for Acknowledgement

1.1 Employee Activities

Ms. Manthana informed the Committee of the employee activities organized during January–March 2025, including the New Year Celebration, Valentine's Day Activity, Employee Market, Discount Market, Free Haircut Service, Art Club (Rose-Making Workshop), Annual Merit-Making Activity, and the Fun Darts Competition organized by the Darts Club.

Meeting Resolution: The Committee acknowledged the information.

1.2 Parking Sticker Replacement

Ms. Pattamasiri informed the Committee that employees could apply for the new parking stickers by completing the designated application form by 2 June 2025. The new stickers would be distributed progressively to replace the existing ones.

Meeting Resolution: The Committee acknowledged the information.

1.3 Upcoming Employee Activities

Ms. Rattanaorn informed the Committee of the activities planned for April–June 2025, including the Merit-Making Ceremony, Employee Market, Neck and Shoulder Massage Session, Songkran Water Blessing Ceremony, and Songkran Scented Powder Garland Workshop.

Meeting Resolution: The Committee acknowledged the information.

Agenda 2. Approval of the Minutes of Meeting No. 1/2025

Meeting Resolution: Approved

Agenda 3. Follow-up on Previous Suggestions

3.1 Cleanliness of the Restroom near Parking Building (Gate 1)

Ms. Pathamasiri informed the Committee that additional housekeeping staff had been assigned and the cleaning frequency had been increased to improve the cleanliness of the restroom near the parking building beside Gate 1.

Meeting Resolution: The Committee acknowledged the information

Agenda 4. Matters for Consideration / Suggestions

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The meeting was adjourned at 3:30 p.m.

Summary of the Welfare Committee Meeting

No. 2/2025

Thursday, June 19, 2025

Meeting Participants

1.	Pattamasiri	Jaetiyasuwan	Welfare Committee of Osotspa Public Company Limited
2.	Chanita	Deethai	Welfare Committee of Osotspa Public Company Limited
3.	Thawipap	Wimoolchart	Welfare Committee of Osotspa Public Company Limited
4.	Patcharee	Pongsombut	Welfare Committee of Osotspa Public Company Limited
5.	Manit	Zaphoo	Welfare Committee of Osotspa Public Company Limited
6.	Piradee	Sirivejabandhu	Welfare Committee of Osotspa Beverage Public Company Limited
7.	Watcharin	Korkasamkun	Welfare Committee of Osotspa Beverage Public Company Limited
8.	Udom	Singto	Welfare Committee of Osotspa Beverage Public Company Limited
9.	Worrapat	Nilrat	Welfare Committee of Osotspa Innovation Center Company Limited

Meeting Participants

1.	Piyanat	Sritan	Employee Relations Lead
2.	Manthana	Ninlaphat	Executive - Osotspa Club
3.	Rattanaagorn	Khomkhajorn	Employee Relations Executive/ Meeting Minutes Taker

The meeting was called to order at 3:00 PM.

Agenda 1. Matters for Acknowledgement

1.1 Employee Activities

- Ms. Monthana informed the Committee of the employee activities organized and planned during April–July 2025, including:
- Neck and Shoulder Massage Session on 28 May 2025.
- Pride Month Campaign, encouraging employees to wear colorful attire throughout June 2025.
- Employee Market and Discount Market on 25 June 2025.
- Music Club Activity, featuring games and prize giveaways, on 25 June 2025.
- Merit-Making Ceremony and Candle Offering on 9 July 2025.
- Mindfulness at Work Session on 9 July 2025.

Meeting Resolution: The Committee acknowledged the information.

Agenda 2. Approval of the Minutes of Meeting No. 2/2025

Meeting Resolution: Approved

Agenda 3. Follow-up on Previous Suggestions

3.1 Cleanliness of the Restroom near the Parking Building (Gate 1)

Ms. Pattamasiri informed the Committee that additional housekeeping staff had been assigned and the cleaning frequency had been increased. She also informed the facility coordinator, Ms. Walaiporn, to closely monitor and address the cleanliness issues, including the odor from the first floor affecting the second floor.

Meeting Resolution: The Committee acknowledged the update.

3.2 Request for a Monthly Food Truck

Ms. Pattamasiri informed the Committee that, in accordance with management's policy on workplace orderliness and environmental considerations, food trucks would not be introduced due to concerns regarding non-biodegradable packaging waste and site management. Instead, additional permanent food vendors would be arranged in the company cafeteria.

Meeting Resolution: The Committee acknowledged the update.

Agenda 4. Matters for Consideration / Suggestions

4.1 Restrooms in Building P2

Committee members raised concerns regarding the condition of the restrooms in Zones A and B of Building P2. The toilets were reported to be malfunctioning and difficult to flush effectively. It was suggested that the drainage system and septic tank maintenance be inspected. In addition, the automatic handwashing sensor on the second floor was reported to be malfunctioning.

Ms. Pattamasiri informed the Committee that housekeeping staff clean the restrooms regularly. However, excessive tissue paper found in several toilets may have contributed to blockages. She confirmed that the handwashing sensor would be repaired. She also informed the Committee that a Sodexo service satisfaction survey would be conducted, encouraging employees to provide feedback and suggestions for service improvements.

Meeting Resolution: The Committee acknowledged the update.

4.2 Employee Vaccination Program

Mr. Watcharin proposed offering optional vaccination programs tailored to employees in different age groups, together with information on age-related health risks and recommended vaccines.

Meeting Resolution: The Committee acknowledged the suggestion.

4.3 Cafeteria (Zone A)

Mr. Worapat raised concerns that the cafeteria seating capacity during lunchtime was insufficient due to employees taking breaks at the same time. He suggested improving space management to accommodate more employees.

Meeting Resolution: The Committee acknowledged the suggestion.

4.4 Warehouse Cafeteria (Gate 8)

Ms. Chanita reported that several chairs in the warehouse cafeteria were damaged and requested more durable chairs, particularly for employees requiring stronger seating. Ms. Pattamasiri informed the Committee that replacement chairs had already been provided in some areas and that additional replacements would be arranged.

Meeting Resolution: The Committee acknowledged the update.

4.5 Parking Facilities

A concern was raised regarding pickup trucks parked in a manner that obstructed vehicles turning on the parking structure, increasing the risk of accidents. In addition, sales staff and external visitors occasionally experienced difficulty finding available parking spaces.

Ms. Pattamasiri informed the Committee that long-term parked sales vehicles would be relocated from the parking buildings to the designated parking area near Gate 11, thereby increasing parking availability. She also advised that departments could request parking spaces for external visitors in advance via email.

Meeting Resolution: The Committee acknowledged the update.

The meeting was adjourned at 3:30 p.m.

Summary of the Welfare Committee Meeting

No. 3/2025

Thursday, September 20, 2025

Meeting Participants

1.	Pattamasiri	Jaetiyasuwan	Welfare Committee of Osotspa Public Company Limited
2.	Chanita	Deethai	Welfare Committee of Osotspa Public Company Limited
3.	Thawipap	Wimoolchart	Welfare Committee of Osotspa Public Company Limited
4.	Watcharin	Korkasamkun	Welfare Committee of Osotspa Beverage Public Company Limited
5.	Udom	Singto	Welfare Committee of Osotspa Beverage Public Company Limited
6.	Piradee	Sirivejabandhu	Welfare Committee of Osotspa Beverage Public Company Limited
7.	Worrapat	Nilrat	Welfare Committee of Osotspa Innovation Center Company Limited

Meeting Participants

1.	Piyanat	Sritan	Employee Relations Lead
2.	Manthana	Ninlaphat	Human Capital and Organization Excellence Administration Executive - Osotspa Club
3.	Rattanaorn	Khomkhajorn	Employee Relations Executive/ Meeting Minutes Taker

The meeting was called to order at 3:00 PM.

Agenda 1: Matters for Acknowledgement

1.1 Employee Activities

Ms. Manthana informed the Committee of the employee activities organized and planned during July–December 2025, including:

- Art Therapy Workshop on 27 July 2025.
- Employee Market and Discount Market on 29 July, 26 August, and 30 September 2025.
- Merit-Making Ceremony on 13 August, 10 September, and 8 October 2025.
- Well-Being Program, featuring healthy food and board games, starting 26 August 2025.
- Organic Vegetable Planting Activity on 27 August 2025.
- Go Green Tree Planting Activity on 20 August 2025.
- Health Together Campaign from 22 September to 9 November 2025.
- Fabric Softener Making Workshop on 24 September 2025.
- Election of the Welfare Committee Members for the 2026–2027 Term, to be held by December 2025.

Meeting Resolution: The Committee acknowledged the information.



Agenda 2: Approval of the Minutes of Meeting No. 2/2025

Meeting Resolution: The Committee reviewed and approved the minutes of Meeting No. 2/2025.

Agenda 3: Follow-up on Previous Suggestions

3.1 Cleanliness of the Restroom near the Parking Building (Gate 1)

Ms. Pattamasiri informed the Committee that the housekeeping team had been reminded to strictly follow the cleaning schedule. The cleaning frequency had also been increased, and the facility coordinator, Ms. Walaiporn, had been requested to provide closer supervision to improve restroom cleanliness and address the odor issue.

Meeting Resolution: The Committee acknowledged the update.

3.2 Insufficient Seating in the Cafeteria during Lunchtime

Ms. Pattamasiri informed the Committee that additional tables and chairs would be arranged to increase seating capacity in the cafeteria during peak lunchtime.

Meeting Resolution: The Committee acknowledged the update

Agenda 4: Matters for Consideration / Suggestions

No suggestions or additional matters were raised.

The meeting was adjourned at 3:30 p.m.

Summary of the Welfare Committee Meeting

No. 4/2025

Thursday, December 18, 2025

Meeting Participants

1.	Pattamasiri	Jaetiyasuwan	Welfare Committee of Osotspa Public Company Limited
2.	Chanita	Deethai	Welfare Committee of Osotspa Public Company Limited
3.	Thawipap	Wimoolchart	Welfare Committee of Osotspa Public Company Limited
4.	Piradee	Sirivejabandhu	Welfare Committee of Osotspa Beverage Public Company Limited
5.	Watcharin	Korkasamkun	Welfare Committee of Osotspa Beverage Public Company Limited
6.	Udom	Singto	Welfare Committee of Osotspa Beverage Public Company Limited
7.	Worrapat	Nilrat	Welfare Committee of Osotspa Innovation Center Company Limited

Meeting Participants

1.	Manthana	Ninlaphat	Human Capital and Organization Excellence Administration Executive - Osotspa Club
2.	Rattanaorn	Khomkhajorn	Employee Relations Executive/ Meeting Minutes Taker

The meeting was called to order at 3:00 PM.

Agenda 1: Matters for Acknowledgement

1.1 Employee Activities

Ms. Manthana informed the Committee of the employee activities organized and planned during October–December 2025, including:

- Merit-Making Ceremony on 8 October 2025.
- Well-Being Program, featuring healthy food and board games, which commenced on 26 August 2025.
- Health Together Campaign, conducted from 22 September to 9 November 2025.
- Election of the Welfare Committee Members for the 2026–2027 Term on 27 November 2025.

Meeting Resolution: The Committee acknowledged the information.

Agenda 2: Approval of the Minutes of Meeting No. 3/2025

Meeting Resolution: The Committee reviewed and approved the minutes of Meeting No. 3/2025.



Agenda 3: Follow-up on Previous Suggestions

There were no outstanding suggestions or pending matters requiring follow-up.

Agenda 4: Matters for Consideration / Suggestions

The Committee expressed its appreciation to all Welfare Committee members for their dedication and valuable contributions throughout their term of office in proposing employee welfare initiatives and improvements to enhance the workplace for employees.

The meeting was adjourned at 3:30 p.m.